

DOMESTIC POSTAL TARIFFS 2025/26

Postage for postal articles posted in the Republic of Namibia for delivery in Namibia

Product Group & Description	Product	Price
Letter Mail		
Letter mail refers to any form of written communication or other document, that is addressed to a specific address and is conveyed by other than electronic means.	Standard - up to 50g DL maxi 120 x 235mm	7.30
	Non-Standard Min C5 - 229 x 162mm Max B4 - 353 x 250mm	21.20
Printed Matters		
Rolled or enveloped (open at a corner) and plastic wrapped addressed newspapers and booklets	Up to 250g	21.20
	251g up to 500g	30.00
	501g up to 750g	35.40
	701g to 1kg	43.70
COD Parcels		
The COD option provides for money to be collected for the parcel on the customer's behalf.	N\$5,000 (Maximum trade charge amount)	65.60
	Cancellation or change in trade charges	36.30
PO Box Rentals		
Postal Addresses	Small Boxes - up to 20dm (Windhoek Post Office)	500.00
	Small Boxes - up to 20dm (Rest of Namibia)	450.00
	Large Boxes - up to 30dm (Windhoek Post Office)	835.50
	Large Boxes - up to 30dm	761.60
	Pensioners Boxes (Windhoek Post Office)	370.00
	Pensioners Boxes (Rest of Namibia)	370.00
	Farmers Private Bag	484.50
	Business Private Bag	1 334.00
	GRN & Public Enterprises Private Bag	1 608.30
Redirection of Mail		
The redirection of mail items to an alternative address for the first 3 months of service.	Domestic	214.80
	South Africa	329.20
Information Mail		
Unenveloped, unaddressed information/advertising item comprising one sheet of paper folded to A5 size.	Pamphlets	1.30

Product Group & Description	Product	Price
Unenveloped, unaddressed, rolled or folded information/advertising item. Also unaddressed promotional DVD's.	Brochures	1.30
An unaddressed booklet. May not be bigger than 120mm x 235mm, may not weigh more than 50g and may not be thicker than 5mm.	Household Circulars	1.30
Photocopy Charges		
	A4 Loose Paper	1.90
Scan & Email Rates		
	Scan & Email Per A4 page	13.10
Value Added Services		
The Registered Letter can be used for letters that require a signature on delivery, contain something of value, or important documents which require tracking and tracing from acceptance to delivery.	Registration	48.20
	Transfer of Parcels and Parcels from International Mail Centre for collection by Customer at preferred Post Office.	Conveyance Fee
Registered item not handed in at counter (posted out).	Compulsory Registration	96.40
Confirmation that a postal article was delivered.	Advice of Delivery of Postal Article	21.30
Storage of parcels.	Storage fee per day after 14 days of notification	7.70
With the BRS, businesses can offer their customer or prospective customers the incentive to reply without having to pay postage.	Business Reply Services	Free
	Enquiry Fees	Free
Business Mail Delivery: Monthly delivery and pick up of mail items on behalf of clients.	Monthly Fee	1095.80
	Custom Clearance Fee for non-dutiable parcels	25.90
	Custom Clearance Fee for dutiable parcels	88.50
Stationery		
Postage-included envelopes are available at all Post Office outlets.	Padded Envelope (Small)	8.10
	Padded Envelope (Medium)	12.70
	Padded Envelope (Large)	16.50
	Prepaid Envelopes	8.00
	Prepaid Window Envelope (Small)	8.00
	Prepaid Window Envelope (Medium)	8.00
	Prepaid Window Envelope (Large)	24.10
Vault Items (Accessories)		
	Private Bag Lock	283.00
	Private Bag Name Plates	93.00
	P. O. Box Lock & Key	151.00
Postal Order Commission		
	N\$1.00	1.50
	N\$2.00	1.50
	N\$4.00	1.60
	N\$5.00	2.00
	N\$10.00	4.30
	N\$20.00	8.60
	N\$50.00	20.90
	N\$100.00	34.10
N\$200.00	68.00	

Product Group & Description	Product	Price
Money Order Commission		
A money order is a payment order for a pre-specified amount of money. Because it is required that the funds be prepaid for the amount shown on it.		
Namibia	N\$1-500	82.50
	N\$501-1000	139.00
	N\$1001-1500	195.30
	N\$1501-2000	251.70
	N\$1-500	103.20
Lesotho, Eswatini, South Africa, Botswana	N\$501-1000	168.60
	N\$1001-1500	233.70
	N\$1501-2000	298.70
	N\$1-500	331.00
Malawi, Mozambique, Zambia, Zimbabwe, Kenya, Mauritius, Sri Lanka, Canada, Switzerland, St. Helena, India, Malaysia, Ireland, Netherlands, Italy, Germany, USA, Brazil, and Singapore	N\$501-1000	626.10
	N\$1001-1500	916.90
	N\$1501-2000	1212.40

DOMESTIC POSTAL TARIFFS 2025/26 PARCEL TARIFFS

Parcels (up to)	Zone A (0 - 250Km)	Zone B (251 - 700Km)	Zone C (Above 700Km)
	N\$	N\$	N\$
1kg	48.30	64.00	80.00
2kg	48.40	70.80	84.20
3kg	77.30	112.80	141.10
4kg	78.90	115.10	145.00
5kg	81.90	118.10	147.60
6kg	87.40	124.30	155.70
7kg	98.20	139.90	170.30
8kg	102.90	155.50	179.80
9kg	116.40	166.00	194.40
10kg	119.70	178.70	208.90
11kg	130.50	186.40	217.20
12kg	135.10	194.10	225.20
13kg	143.00	201.70	233.40
14kg	152.20	209.60	239.70
15kg	158.60	225.20	263.90
16kg	163.00	232.70	272.10
17kg	170.80	240.60	278.70
18kg	178.70	256.00	286.60
19kg	186.40	263.90	294.70
20kg	201.70	271.70	310.80
Add/kg	10.30	13.60	15.00

Note : Insurance
Insurance to be 2% of value for items with value up to N\$5 000 and 4% for items with value above N\$5 000.

INTERNATIONAL POSTAL TARIFFS 2025/26 AIRMAIL TARIFFS

Rest of the world - day of posting plus 5 days

Product	Zone A SADC (Excluding Madagascar)	Zone B Rest of Africa & Europe	Zone C Rest of the World
	N\$	N\$	N\$
Letter per 10g	12.30	13.90	16.20
Printed matter per 10g	11.90	14.90	14.90
Aerogram and Postcard	13.70	13.70	13.70
Small Packages per 100g	72.60	81.70	101.70
Parcels			
For the first 250g	425.50	519.90	662.60
Each Additional 250g	53.50	101.40	233.80

EXPRESS MAIL SERVICE (EMS) TARIFFS 2025/26

EMS	Zone A SADC	Zone B West Africa & Europe	Zone C Rest of the World
Documents	N\$	N\$	N\$
0.5 kg	435	555	581
Merchandise (Parcels)			
1kg	625	793	940
2kg	700	917	1,128
3kg	786	1,033	1,273
4kg	883	1,162	1,431
5kg	992	1,304	1,608
6kg	1,217	1,600	1,969
7kg	1,367	1,797	2,215
8kg	1,535	2,017	2,488
9kg	1,725	2,268	2,795
10kg	1,940	2,549	3,139
11kg	2,170	2,855	3,517
12kg	2,432	2,197	3,937
13kg	2,723	3,578	4,410
14kg	3,049	4,009	4,939
15kg	3,412	4,490	5,533
16kg	3,160	4,156	6,199
17kg	4,284	5,630	6,940
18kg	4,794	6,306	7,772
19kg	5,370	7,062	8,704
20kg	6,015	7,909	9,761
21kg	6,734	8,858	10,920
22kg	7,544	9,923	12,231
23kg	8,448	11,114	13,697
24kg	9,461	10,287	15,341
25kg	10,596	13,941	17,183
26kg	11,867	15,613	19,243
27kg	13,289	17,487	21,551
28kg	14,884	19,585	24,137
29kg	16,671	21,934	27,035
30kg	18,671	24,566	30,278

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