



nampost®

**Vision: A Modern, Vibrant, Customer Centric Company  
that delivers value for its stakeholders.**

## **Vacancy – Accountant: Creditors**

**Section:** Creditors

**Department:** Finance

**Office:** Windhoek

### **Primary purpose of position**

To Ensure the timeous payment of creditors and adherence to all relevant creditor's procedures.

### **Main Responsibilities**

- Creditors Control: One-time creditors.
- Creditors Control: Trade Creditors.
- Maintenance of Creditors Sub Ledger.
- Handling of queries.
- Staff supervision.

### **Educational and experience requirements**

B Degree in Accounting with 3 years relevant experience.

OR

National Diploma in Accounting with 5 years relevant experience.

### **Skills and Knowledge requirements**

- Analytical thinking skills
- Logical reasoning skills
- Attentive to detail
- Sound knowledge of SAP ECC6 and Excel
- Proficient in written and spoken English.

## **Closing Date: 30 April 2025**

Candidates who comply with the above criteria and competency areas should register on NamPost's HR Recruitment Portal on the NamPost website ([www.nampost.com.na](http://www.nampost.com.na)).

The documents that need to be uploaded Cover letter, certified copies of relevant qualifications together with a detailed curriculum vitae.

Note: NamPost is an Equal Opportunity Employer and operates in line with affirmative action guidelines.

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