



nampost®

Vision: To always be the best at what we do!

Vacancy – Portfolio Management Specialist

Division: Treasury

Department: Financial Services

Office: Windhoek

In order to fulfil its vision and objectives, NamPost is interested in a dynamic individual who is passionate about and has portfolio management skills to be the Portfolio Management Specialist.

Primary purpose of position

Manage and optimise within agreed parameters thresholds and indices (that the incumbent informs through substantiated analysis) the current wholesale liability book.

Work independently and develop tactical plans to achieve agreed growth and returns targets in line with budget, optimising the approach within risk parameters.

Scan and research the market and make recommendations about investment and financing opportunities, for discussion with and final endorsement by manager.

Do detailed research on clients and prospective clients making up the wholesale liability book in order to continuously explore various investment opportunities for NamPost and then pursue these in close liaison with the manager.

Analyse economic themes and indicators impacting NamPost returns, make recommendations regarding potential opportunities or risks to the liability book, and subsequently implement these.

Main Responsibilities

- Wholesale Liability book Management & Optimisation
- Client and Industry Analysis and Research System & Services
- New Client & Change Recommendations
- Liability Book Administrative Integrity
- Client Liaison Effectiveness

- Information Management and Reporting

Educational and experience requirements

B degree in Finance, Economic, Banking or related commerce field or Diploma in Banking (IOB)/Treasury Certificate with 3 years' experience in asset management.

Skills and Knowledge requirements

- Knowledge of Financial markets in terms of Foreign exchange;
- Money market
- Capital market
- Derivatives
- Commodities market
- Treasury
- Cash management and Investments;
- Understanding of international economic and geo-political developments;
- Financial & economics analytical;
- Effective use of relevant technology;
- Strong organizational & time management skills
- Computer literate

Other

As determined by the Financial Markets and Regulatory Authorities.

Closing Date: 29 March 2019

Candidates who comply with the above criteria and competency areas should submit letters of applications, certified copies of relevant qualifications together with a detailed curriculum vitae to: The General Manager: Human Resources; NAMPOST; P O Box 287; Windhoek. Applicants who do not receive any response within three weeks after the closing date must accept that their applications were not considered favourably.

Note: NamPost is an Equal Opportunity Employer and operates in line with affirmative action guidelines.