



nampost®

**Vision: A Modern, Vibrant, Customer Centric Company
that delivers value for its stakeholders.**

Vacancy – Anti-Money Laundering Analyst

Section: Compliance

Department: Legal and Compliance Division

Office: Windhoek

Primary purpose of position

To monitor and investigate financial activity and transactions. The incumbent will be responsible for investigating alerts generated from relevant systems and those reported manually and monitoring customers' transactional behaviour against the established profile for possible suspicious transactions. The incumbent will also be responsible for assisting the company comply with all anti-money laundering policies, rules, and regulations.

Main Responsibilities

- Maintain legal and regulatory compliance by collecting and storing data as per the company standards to ensure systems integrity.
- Analyse data and computer systems to identify trends, develop business insights, optimize processes, and reduce risk.
- Perform compliance investigations based on client, regulatory and internal requirements.
- Create reports and trend analyses as required.
- Conduct research on new technologies or techniques using online resources, databases, and other information sources.

Educational and Experience Requirements

A National Diploma in Law, Economics, Finance or Auditing with 4 years relevant experience in compliance in a corporate legal/commercial environment, of similar magnitude and complexity.

OR

Certification Anti-Money Laundering Specialist (CAMS) certification with 6 years relevant experience in compliance in a corporate legal/commercial environment, of similar magnitude and complexity.

Any additional qualification in Compliance Management will be a distinct advantage.

Skills and Knowledge Requirements

- Track record of conceptual ability at an operational level coupled with sound commercial judgement.
- Auditing knowledge/expertise.
- Legal and associated Risk Mitigation & Management knowledge.
- Business Acumen and Project Management knowledge.
- Compliance monitoring approaches.
- Legal requirements for financial services Research.
- Policy & Programme Design/Proposals.
- Proficient in written and spoken English.
- Computer literate.
- Investigation skills.
- Sound analytical thinking.
- Communication skills.
- Able to articulate technical or complex issues clearly and succinctly.
- Attentive to detail.
- Systematic analysis.
- Research Skills.

Closing Date: 14 May 2024

Candidates who comply with the above criteria and competency areas should register on NamPost's HR Recruitment Portal on the NamPost website (www.nampost.com.na).

The documents that need to be uploaded Cover letter, certified copies of relevant qualifications together with a detailed curriculum vitae.

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