Vision: To always be the best at what we do!

Vacancy – Junior Analyst: Banking Data & Application Support x 2

Section: Service Delivery
Department: Technology
Office: Windhoek

Primary purpose of position

The Junior Analyst Banking Implementation Support (BIS) operates under the direction of Team Lead: Banking Implementation Support as well as the guidance of the Senior Analyst and will be responsible for assisting the senior in the maintenance, configuration, integration, alignment and operational support effectiveness of the NamPost banking system Infrastructure. The incumbent will be responsible to assist the senior in maintaining the NamPost banking platforms (PSP, UIP, CMS), payments application systems and end user support (Back office, customer care application and front end-tellers), supporting the full-stack.

Main Responsibilities

1. Banking Support Planning, Scheduling & Organisational Effectiveness.
2. Banking Operational Services & Support Effectiveness.
3. Systems Administration Effectiveness.
4. User Access & Security Management Effectiveness.
5. 3rd Party/Vendor Engagement & Subsequent Follow-through Effectiveness.
6. Applications/Functional Testing Effectiveness.
7. Projects Execution Effectiveness.
8. Internal Engagement & Relationships Effectiveness.
9. Research, Innovations and Personal Competence Effectiveness.

Educational and experience requirements

A 3 Year Diploma relevant experience in either banking, mail & logistics or retail support environment or Certifications and formal recognised courses equivalent to formal ICT degree level.

Skills and Knowledge requirements

- Analytical thinking.
- Organisational skills.
- Communication skills.
- Team-leadership skills.
- Interpersonal skills.
- Cause/impact analysis skills.
- Time management skills.
- Knowledge of ISO8583, EMV and PCI DSS compliance.
- Knowledge of MasterCard's, VISA, Namibia Inter-Bank Settlement System (NISS) rules.
- Knowledge of Card routing and Switching, Core Banking and Namibian Payment Systems (NamClear), Traderoot TeP suite.
- Knowledge of technical management, programming, Networking and IT infrastructures.
- Computer Languages: C, JAVA, VB 6.0, Node JS, GitHub repository.
- Computer Platforms: Windows (10 & 7), Microsoft SQL scripting.

Other

Code B driving licence.

Closing Date: 30 June 2021

Candidates who comply with the above criteria and competency areas should submit letters of applications, certified copies of relevant qualifications together with a detailed curriculum vitae to: The Executive: Human Resources; NamPost; P O Box 287; Windhoek. Applicants who do not receive any response within three weeks after the closing date must accept that their applications were not considered favourably.

Note: NamPost is an Equal Opportunity Employer and operates in line with affirmative action guidelines.